

**DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
JUNE10, 2021
VIA ZOOM**

MEETING CALLED TO ORDER by Joyce Blanton at 2:01 pm, followed by the Pledge of Allegiance.

PRESENT: Joyce Blanton, Paul Pirrone, Layne Fraley, Dr. Gabe Coleman, Lucas Diver and Linda Flick

ABSENT: Kevin Laderach, Charles Scheib and Jason Jindo

ALSO PRESENT: Sheriff Goodnough, Barry Buschmann, Lucie Fortin and Janine Bragg

APPROVAL OF AGENDA: Motion to approve by Blanton, 2nd Fraley. Motion carried.

APPROVAL MEETING MINUTES MAY 13, 2021: Addition by Blanton-DDA will not pursue EV Charging Stations at this time. Motion by Pirrone, 2nd Fraley. Motion carried.

INVOICE APPROVAL:

PERF-A-LAWN- Inv#148245 \$750.00-Tabled

PROGRESSIVE SWEEPING-Inv#104034-\$275.00-Motion by Fraley 2nd Diver. Motion carried

FAST SIGNS -Inv#2196-6001-\$1337.77-Motion by Blanton to deduct tax of \$40.74 (DDA is tax exempt) and approve \$1297.03, 2nd Fraley. Motion carried.

POLLICK'S LAWN & LANDSCAPING: May 5/27/21 for \$890.00-Motion by Fraley 2nd Diver. Motion carried.

CONSUMER ENERGY-Inv#203409641178-\$117.25. Motion by Blanton 2nd Pirrone. Motion carried.

MANNIK & SMITH GROUP-Inv#95877-\$384.00. Motion by Blanton 2nd Fraley. Motion carried.

MCRC-Inv#-706460-\$31,607.77-Tabled 5/2021- Disregard, was sent in error.

OLD BUSINESS:

SPEED SIGNS- Sheriff Goodnough met with Buschmann and MCRC. The Road Commission will install the signs at no charge. There may be an additional charge for the sheer data and Miss Digs report being ordered. The Sheriff will keep DDA updated. Buschmann requested, after signs installed, result reports be sent to DDA.

SEASONAL DECORATIONS-No report.

BOO BASH- Bragg reports subcommittee met and recommends the first year it be held in Kroger Plaza and Pearl Albert Park, with Kroger's approval. Reach out to the DDA businesses to be involved. Next meeting 6/24/21 at 9am. Motion by Blanton to hold the BOO BASH main event in the North West corner of Kroger Plaza 2nd by Pirrone, Motion carried.

PEARL ALBERT GREEN PARK-Lawn maintenance needs to be put out for bid.

MANNIK & SMITH UPDATE: Buschmann reports working on new traffic signal design. He spoke with Attorney Goldsmith regarding the project. The DDA Board concurred to put 2 separate notices for sealed bids. One for armed mast and one for installation. The MCRC will not bear the cost of maintaining the signal after installation. Motion by Pirrone DDA will sign an agreement to assume maintenance costs including inspection every two years.
2nd Flick. Motion carried.

NEW BUSINESS:

The Board agreed to meet in person starting in July 2021.

FUTURE PLANNING for DDA, Fortin gave an overview of the DDA Master Plan updated in 2019.

Completed-sidewalks, streetscapes, road improvements, pedestrian pods, traffic signals, holiday decorations.

Remaining - sidewalk connectors, pedestrian pod maintenance, landscaping, Eaglestone/Quail Hollow retention pond area.

Discussion regarding DDA property and business owners upkeep and maintenance.

Bring ideas for future planning to the next meeting

PUBLIC COMMENT: None

BOARD COMMENTS: Pirrone excited about the upcoming events and projects.

ADJOURNMENT: 3:18pm Motion by Blanton 2nd Fraley

Respectfully Submitted

Linda Flick