

PARK COMMISSION MEETING MINUTES

Bedford Township Hall

8100 Jackman Road

November 11, 2019 7:00 P.M.

Present: Jerry Goodridge, Chair, Sally Dunn, Carol Laurie, Connie Velliquette, Excused: Rusty Wilke
Also Present: T.C. Clements, Nancy Crandell.

1. Call to Order: Meeting was called to order at 7:00 pm. by Jerry Goodridge, followed by the Pledge of Allegiance.
2. Approval of the Agenda: Motion was made by Velliquette, seconded by Laurie to approve the November 11, 2019 Parks Board agenda with revisions. Two items were added to Old/New Business. All ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn and seconded by Velliquette to approve the Parks Board minutes of the October 28, 2019 Park Board meeting. All ayes. Motion carried.
4. Secretary's Report: None.
5. Treasurer's Report: Laurie noted the treasurer's report noting revenues from the Cell Tower and expenses totaling \$4,419.92. Motion to approve the treasurer's report by Dunn, seconded by Velliquette. Roll Call: all Ayes. Motion carried.
6. Presentations: Chris Smalley, Regional Manager of Operations, East Park District gave a background summary of the development of the 28 acre Middlegrounds Dog Park in Downtown Toledo that opened in September 2006. He noted that they based their park off of research of two models; off-leash or membership and the top two parks in Ohio. Middlegrounds is one of two dog parks in Toledo; they follow the off-leash model and Glass City Dog Park is a membership model. They have established rules that are enforced by park rangers, volunteer trail patrols as well as maintenance personnel that are in and around all of the parks. They also contract with DTID (Downtown Toledo Improvement District) to help with park visitors and janitorial needs. (more information on attached sheet)
7. Community Education: Winter brochure with several new classes is being finalized. Thank you to Connie Mercier who is retiring in December. She has worked in the Community Ed Office for many years and will be missed. Crandell noted thanks to Connie for setting up the Pickleball bench storage for the winter with 3B.
8. Comments from the Public: none.
9. Old / New Business:
 - a. **Ansted Park:** Velliquette noted that the fencing was completed and a bill for \$1,300 from Bedford Fence has been submitted. Motion to approve payment of the fencing made by Velliquette, seconded by Dunn. All ayes. Approved.
 - b. **Samaria Park:** Goodridge noted that the proposal for the well prepared by Schindler was declined by the Monroe County Health Department and is being reworked with suggested changes. Dunn noted Culligan Water System isn't working and suggested reimbursement for renter Joe Dwornick of either the purchase of the two 24 packs of water or a discount of the rental fee. Motion to accept repayment up to \$10.00 for the purchase of the water with receipt to Dwornick made by Velliquette, seconded by Laurie. All ayes – Motion approved. Discussion about issue with heat with previous renter. Motion to approve reimbursement of \$50 to that renter (Goodridge will get name) made by Velliquette, seconded by Laurie. Dunn will check unit and contact Culligan if determined issues with system and possible discount.
 - c. **White Park:** Velliquette noted that the stone piles are gone and have been placed on the trails. Laurie noted that Bedford Fencing repair estimate should be available soon.

- d. **Parmalee Park**: Goodridge noted that a meeting is set for Wednesday to discuss scope of work completed and what is on hold until the spring. Velliquette noted discussion from last meeting regarding Frisbee issue.
- e. **Indian Creek Park**: Need to check on need for additional stone. Clements noted Facebook post on change of fireworks venue to Indian Creek; nicely done with a “remember when the fireworks used to be at Indian Creek - what’s your memory?” Parks board should continue the theme.
- f. **Carr’s Grove**: Discussion about the recently installed wrought iron fencing being complete. Suggestion made to check rendering. Velliquette will check with Township and/or Lucy. Velliquette noted that Township signed the mitigation letter from Michigan DNR allowing the conversion with Wheeler. Crandell noted that Summer Parks will be using Douglas Road Elementary not Carr’s Grove next summer and thanked the parks for their consideration of use of the park.
- g. **Wheeler Preserve**: Velliquette met with Graphic Design to look at design and pricing for signage. Determined that the sign should match style used at Ansted with different colors. She also noted that she, Laurie, and Dunn met with Pat (Township maintenance) about placement of the kiosk and bench.
- h. **Real Estate Contract for Mohawk Property**: Goodridge signed contract but discussion about pricing for the sale of \$19,900 or \$29,900 and whether the property had water and sewer hookup. Goodridge will check into the water/sewer tap-in and adjust pricing accordingly
- i. **Stonebrook Property**: Goodridge noted Goldsmith is checking on ability to sell property and draft letter to Liz Marshall regarding purchase.
- j. **Playground Equipment Update**: Velliquette noted that maintenance (Pat) received requests about priority one upgrades, receipt of parts and timing/weather delays. She will meet with him to get an update. Clements suggested determining what is the Park’s fair share of Pat’s time devoted to park business vs. other departments. Suggestion then made to further that discussion on budgeting monies for a Parks manager to work up to 32 hours per week not only to further along needs of the Parks but as a presence at Township Hall. Suggestion made to look at Parks budget for maintenance, talk to Al Prieur to get breakdown of maintenance hours devoted to parks; then determine what is needed by the Parks.

10. Comments from the Public: none.

11. Commissioner’s Comments: Velliquette noted budget meeting on November 25 at 5 pm. Suggested putting together ideas for improvements for each park and email list to all members prior to the budget meeting. Velliquette also thanked Chris Smalley for his presentation and information on the Middlegrounds Dog Park. Suggestion was made to request a copy of his PowerPoint.

12. Adjournment: Motion to adjourn made by Dunn seconded by Velliquette. All ayes. Motion carried. Meeting was adjourned at 8:38 p.m. by Goodridge.

Respectfully submitted

Nancy Crandell