

PARK COMMISSION MEETING MINUTES

Bedford Township Hall  
8100 Jackman Road  
August 12, 2019 7:00 P.M.

Present:, Sally Dunn, Carol Laurie, Connie Velliquette. Excused: Jerry Goodridge and Rusty Wilke  
Also Present: T.C. Clements and Nancy Crandell.

1. Call to Order: Meeting was called to order at 7:00 pm. by Velliquette, followed by the Pledge of Allegiance.
2. Approval of the Agenda: Motion to approve revised August 12, 2019 Park Board agenda was made by Laurie seconded by Dunn, all ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn and seconded by Laurie to approve the Parks Board minutes of the July 22, 2019 Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: Received miscellaneous catalogs, letter from the Monroe County Health Department pertaining to the water system at Samaria Park. Laurie noted that the termination of services letter was sent to Kirk Kraftcheck.
5. Treasurer's Report: Dunn noted usual expenses for the month with the exception of the tire swing replacement at Samaria Park. Revenues totaled \$1,955.00 leaving a total monthly expenses of \$276.88. Motion to approve treasurer's report by Dunn, seconded by Laurie. All ayes, motion carried.
6. Presentations: Patrick Dotson, Eagle Scout from troop 777 inquired about possibilities of his scout project at one of the parks. Discussion about making an ADA compliant bridge at Indian Creek; possibly widening the third bridge. He will raise monies for materials. Velliquette will be in touch with Dotson to discuss the project. Discussed other projects at Wheeler Preserve and other parks as well. Steve Dotson, father and troop leader, indicated that they had several bird houses left from another project that they would donate for placement at Wheeler Preserve
7. Community Education: Fall brochure went out listing several new classes. Velliquette noted an upcoming meeting with Township, Parks, Bedford Schools Superintendent and Community Ed to discuss the Indian Creek agreement.
8. Comments from the Public: none.
9. Old / New Business:
  - a. **Playground Equipment Evaluation:** Velliquette noted that she received a separate evaluation on each park with playscapes from Robert Volmering of Saf' Play indicating various degrees of importance of repairs. Tabled discussion pending review of reports. Each member will outline needs at their specific parks based on the evaluations to determine a timeline and costs to be presented at the next meeting. Velliquette will get copies to each board member.
  - b. **Update of MParks Maintenance Training Course.** Velliquette noted that the Township Board is sending two maintenance workers to attend the week-long training session.
  - c. **Ansted Park:** Velliquette stated that a group of five from the JAWS put in the ramp with the assistance of the maintenance department. The framing still needs to be removed and soil inserted to level out the ground. She said they worked great and are ready to help with other projects as needed. Motion to approve the estimate of \$1200 from Bedford Fence to reinstall the fencing 30' wider made by Dunn, seconded by Laurie. Motion carried. Velliquette noted that stone should be put down once the fence is completed. Dunn stated information is needed to move forward on the Dog Park; Crandell will contact Dave Spiess to lend assistance. Discussion to place an ad in local news to form a volunteer committee was put on hold until a plan is developed. Laurie will contact Metroparks to attend September 23 meeting.

- d. **Samaria Park:** Dunn noted that with receipt of the letter from the Health Department, she placed signs on the facility doors and set out hand sanitizer. A meeting will be set with Health Department about next steps in late September. Township liaison will attend the meeting.
- e. **White Park:** Velliquette noted that fence repair to start next week, weather permitting.
- f. **Parmalee Park:** Dunn noted that sign needs repair but no easement has been found so suggesting leave it as is. Noted other park signs need refreshing with a coat of paint. Laurie suggested placing a closed due to safety concerns on the Skate Park.
- g. **Indian Creek:** Dunn took pictures of walking trail and noted issues with ruts and diamonds not in the best of shape as well as the picnic benches in need of painting. May be a good job for scouts or JAWS.
- h. **Carr's Grove Park:** Motion to approve the purchase of a 6' bench for Grace Walsh for \$398.85 was brought forward by Dunn and seconded by Laurie. Noted that the cost would be offset by a donation from Grace Walsh. Motion passed.
- i. **Wheeler's Preserve:** Velliquette noted that the 2<sup>nd</sup> hydro ax cutting will occur this month.

10. Comments from the Public: none.

11. Commissioner's Comments: None by board members. Clements noted that Park Board needs to put together a capital improvement plan to help determine needs and costs. As part of that, Wilke should research how many hours are Parks paying for maintenance.

12. Adjournment: Motion to adjourn made by Velliquette, seconded by Dunn, All ayes. Motion carried. Meeting was adjourned at 8:16 p.m. by Velliquette.

Respectfully submitted

Nancy Crandell