

## PARK COMMISSION MEETING MINUTES

Bedford Township Hall

8100 Jackman Road

January 27, 2020 - 7:00 P.M.

Present: Jerry Goodridge, Chair, Sally Dunn, Carol Laurie, Rusty Wilke. Excused: Connie Velliquette

Also Present: T.C. Clements, Nancy Crandell

1. Call to Order: Meeting was called to order at 7:00 pm. by Chair Goodridge, with the Pledge of Allegiance.
2. Approval of Agenda: Motion was made by Laurie, seconded by Wilke to approve the Parks Board agenda of the Park Board meeting, all ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn, seconded by Laurie to approve the Parks Board minutes of the Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: None
5. Treasurer's Report: Expenses for period \$1,225.34. Motion to approve treasurer's report made by Laurie, seconded by Wilke. Roll Call: all ayes. Motion Carried.
6. Presentations:
  - a. Chelsea O'Neil – Request for use of Indian Creek Park on 09.20.2020 for “Out of Darkness” – Chelsea was sick and unable to attend however a motion was made by Laurie, and seconded by Dunn to approve use of Indian Creek Park, free of charge for this event. All ayes, motion carried.
7. Community Education - Crandell reported the following:
  - a. Daddy-Daughter Dance ticket sales are doing well as usual. Many people think that ticket sales are capped, however, there is a deadline in order to provide an accurate count for the event. Tickets are still available.
  - b. Steve Selinski reported that there were 33 pickle ball players at the latest session held at the Junior High.
  - c. Laurie commented that she had some issues when using the new on-line sign-up for Community Ed. Crandell noted the issue and will look into it. Crandell did mention that the overall use of the new interface has been well received, but still working out some of the bugs.
8. Comments from the Public:
  - a. John Harrison (6275 Cheltenham Drive) gave an update on a potential scout project. He is proposing to construct & install at least Eight (8) blue bird houses at Wheeler Preserve. Scout Leader Marc Sidoti explained that the scout project will follow a project process noted in the Boy Scout handbook so John will be back once he's come up with a more detailed plan for the project. The Board thanked John for his interest in providing an amenity to the Parks.
  - b. Lucie Fortin with Mannik & Smith informed the board of a grant that could be used toward the removal of invasive plants and the planting of native species at Wheeler Preserve. It is her understanding that the grant does not require matching funds. The grant deadline is February 7<sup>th</sup>. The Board agreed to establish an estimate of proposed work. Laurie made a motion to approve a not-to-exceed fee of \$2,000 to have Mannik & Smith prepare the grant, seconded by Dunn, all ayes,

motion carried.

- c. Lucie Fortin also followed up on the two grants presented at the previous meeting. She indicated that the grants both require a "Section 106 Review". This is a very time-consuming step, but she feels this might discourage others from applying. The Board took note and will discuss in the future.

9. Old / New Business:

- a. **Fireworks:** The deposit for the fireworks is due soon. A motion was made by Laurie to pay the deposit of \$10,000, seconded by Dunn, all ayes, motion carried. However, after further discussion the motion was rescinded by Laurie. The Board would like to explore other alternatives regarding the fireworks as there is concern that the old stadium at Indian Creek may not be able to accommodate the event. Two thoughts were discussed: Cancel the fireworks due to school parking lots being under construction, or perhaps combine efforts with another surrounding community (such as Luna Pier, Erie Mason, Whiteford, Summerfield, etc...). Further discussion to be had.
- b. **Discussion to finalize 2020-2021 Budget:**
  - a. The Board will be meeting on February 6<sup>th</sup> at 5:30 to establish priorities and finalize the budget request.
  - b. Budget Presentation to the Township Board is scheduled for March 12<sup>th</sup> at 6 pm.
- c. **Ansted Park:**
  - a. Controlled Burn is tentatively scheduled for the month of February. No firm date as of yet.
- d. **Samaria Park:**
  - a. Dunn received an estimate from Graphic Signs to provide & install a new, single-sided sign at the Park for \$1,850. It was decided to delay the purchase until next budget year.
  - b. Goodrich reported that the new well is hooked up. He indicated that Pat Thatcher is to run the water chlorination process by the end of next week. Once this happens, Dunn will contact the Monroe County Health Department to conduct water testing.
- e. **White Park:**
  - a. Goodrich to contact 3-B Baseball regarding the renewal of the contract.
  - b. The energy bill for use of the lights will be sent to 3-B baseball this week.
  - c. Laurie inquired about the status of the basketball backboard replacement at the park. Goodrich to check on this.
- f. **Parmelee Park:**
  - a. Discussion of Pirates Contract was delayed as representatives were not able to attend the meeting.
  - b. Goodrich stated that Summerfest is scheduled to be held at the park on June 11<sup>th</sup> thru the 14<sup>th</sup>.
- g. **Indian Creek Park:**
  - a. Dunn noted that some of the trails have been cleared, but it's an on-going process.
  - b. The parking area is still in rough shape. Crandell noted that millings from the school project are to be spread over the parking lot, however, the issue is with parking lot drainage. Rutting will continue until proper drainage can be addressed.
- h. **Carr's Grove Park:**
  - a. Brandi Row, with Monroe Intermediate School District, is requesting the use of the park for their Annual Summer Camp from 9 to noon on the following dates - July 21, 28 and August 4, 11. Laurie made a motion to approve the use of the park as requested, seconded by Laurie. All ayes, motion carried. Laurie to make sure the dates are reserved.
- i. **Wheeler Preserve:**
  - a. Laurie made a motion to approve the purchase & installation of a new double-sided sign at a cost of \$3,800 as provided by Graphic Signs, seconded by Dunn. All ayes, motion carried.

10. Comments from the Public: None.

11. Commissioner's Comments:

- a. Clements commented that the Township Park Sign-up process should be addressed to avoid any future confusion. Wilke confirmed that the board needs to establish a written policy so that everyone is aware of the process. Crandell commented that Community Ed would be happy to take over the scheduling aspect of park rentals, however, rental fees would still need to be handled thru the township office.
- b. Laurie noted that she will not be at the next meeting on February 10, 2020.

12. Adjournment: Motion to adjourn made by Laurie, seconded by Wilke, all ayes. Motion carried. Meeting was adjourned at 8:10 p.m. by Goodridge.

Respectfully submitted

Rusty A. Wilke, Secretary  
Bedford Township Park Board