

PARK COMMISSION MEETING MINUTES

Bedford Township Hall

8100 Jackman Road

December 9, 2019 - 7:00 P.M.

Present: Sally Dunn, Carol Laurie, Connie Velliquette, Rusty Wilke. Excused: Jerry Goodridge

Also Present: T.C. Clements. Absent: Nancy Crandell

1. Call to Order: Meeting was called to order at 7:00 pm. by Vice-Chair Velliquette, with the Pledge of Allegiance.
2. Approval of Agenda: Motion was made by Laurie, seconded by Dunn to approve the December 9, 2019 Parks Board agenda with revisions. One item was added to Presentations. All ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn, seconded by Laurie to approve the Parks Board minutes of the November 25, 2019 Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: None.
5. Treasurer's Report: Dunn noted ten (1) Expenses for period totaling \$916.62. Motion to approve treasurer's report made by Laurie, seconded by Wilke. Roll Call: all ayes. Motion Carried.
6. Presentations:
 - a. Jodi Russ, Bedford Branch Public Library, gave a presentation on two "Free Little Library" stands that are to be placed at White Park & Samaria Park. They will serve as book drops to provide free use of books by the public. The stands are to be secured to fence within the parks. Velliquette to coordinate pick-up & placement of stands with Township Maintenance.
 - b. Russ also reported that she has been in contact with Chad Machinski, Bedford HS Graduate & Invasive Removal Specialist, regarding the Trails and natural area behind the Bedford Library. This area is being overtaken with invasive plants, as well as fallen trees and possible drainage issues. Russ will keep the Park Board informed on future plans/meetings to address said issues.
7. Community Education: No Report.
8. Comments from the Public: None.
9. Old / New Business:
 - a. **Fireworks:** See attached Report.
 - b. **Ansted Park:** Velliquette reported that Bedford Fence was on site to correct the fence so that all sections are now level. Complimented Bedford Fence on their timely response.
 - c. **Samaria Park:**
 - a. Well Update: The price to install the new well is \$6900 as submitted by Shidler & Wilder Wells & Pumps. The well is to be drilled to a depth of 160'. Work is to be done in the next 2 to 3 weeks. Goodridge to follow up on the project schedule.
 - b. Sign Replacement: Dunn to check with Graphic Signs (Garry Harrell) on cost to provide & install a new one-sided park sign

- d. **White Park:** Velliquette reported that she will look into repairing or resurfacing the basketball court this spring. She also noted that the electrical bill is to be submitted to 3-B baseball for payment. Wilke to provide the amount owed (dating from April 2019 thru December 2019)
- e. **Parmelee Park:** Goodridge reported that there has been a lot of tree clean-up over the past months to address fallen trees. He also noted that the Skate Park will need to be addressed in the spring. A decision is to be made whether to Repair or Remove the skate park as it is in need of repair.
- f. **Indian Creek Park:** Dunn reported that Trail Maintenance & clean-up is on-going. Ballfield maintenance will need to be addressed in the spring prior to the Community Ed. Season.
- g. **Wheeler Preserve:** Velliquette to check with Graphic Signs (Garry Harrell) on cost to provide & install a new two-sided park sign at the intersection of Section Road & Whiteford Center Road.

10. Comments from the Public: None.

11. Commissioner's Comments: Velliquette wished everyone a Safe and Happy Holiday Season!

12. Adjournment: Motion to adjourn made by Laurie, seconded by Dunn, all ayes. Motion carried. Meeting was adjourned at 8:25 p.m. by Velliquette.

Respectfully submitted

Rusty A. Wilke, Secretary
Bedford Township Park Board

2020 Bedford Community Fireworks -Indian Creek (June 26, 2020)

- **Parking Options (3 Potential Public Parking Areas)**
 - Bus Garage Area – Coordinate with BPS to relocate busses to allow public parking
 - White Park -
 - Lambertville United Methodist Church (Corner of Dean & Douglas)
- **Civic Organizations to assist with Parking & Traffic Control:**
 - BBA Group
 - Lions Club
 - Goodfellows
 - Compelled Church
- **Vendor Locations: (No Food Trucks planned for this year)**
 - Old Stadium Concession Stand (Coordinate with Band Boosters?)
 - White Park Concession Building (Coordinate with 3-B Baseball?)
 - United Methodist Church (Coordinate with Church?)
- **Where will the "main viewing area be"**
 - Lawn Seating at Old Stadium & Comm Ed. Fields south of Stadium
- **Marketing the Change of Venue:**
 - Social Media (Facebook, etc...)
 - BBA Park Commission Booth (March 21-22)
 - "Blue paper", Bedfordnow
 - Flyer to school kids??? or Emails from Shultz or Principles to all parents
 - Place Yard Signs in Strategic Locations
- **Insurance implications with relocated Venue:**
 - No issues since Fallout Area does not affect surrounding private properties.
- **Emergency Access Implications (fire coverage and support)**
 - Coordinate with Fire & Rescue
- **Post Fireworks Clean-up:** Reach out to service groups to assist since the area of clean-up is larger than normal.
 - National Honor Society
 - YAC Organization
 - Church Groups
- **Miscellaneous Coordination Items:**
 - Notify Residents of Housing Development adjacent to site of event
 - Secure Sutton Drive entry to Housing Development to Owners.
 - Is there a Public Address System at Old Stadium?
 - National Anthem Singer
 - Portable Toilets
 - Trash Cans (Temporary Carboard Boxes)
 - Donation Request Letters – Carol Laurie