

## PARK COMMISSION MEETING MINUTES

Bedford Township Hall  
8100 Jackman Road  
February 10, 2020 - 7:00 P.M.

Present: Jerry Goodridge, Chair, Sally Dunn, Rusty Wilke. Excused: Connie Velliquette, Carol Laurie.

Also Present: T.C. Clements, Nancy Crandell

1. Call to Order: Meeting was called to order at 7:00 pm. by Chair Goodridge, with the Pledge of Allegiance.
2. Approval of Agenda: Motion was made by Dunn, seconded by Wilke to approve the Parks Board agenda of the Park Board meeting, all ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn, seconded by Wilke to approve the Parks Board minutes of the Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: None.
5. Treasurer's Report: Expenses for period (-\$1,436.51). Motion to approve treasurer's report made by Dunn, seconded by Wilke. Roll Call: all ayes. Motion Carried.
6. Presentations: None.
7. Community Education:
  - a. Nancy Crandell reported that the Daddy Daughter Dance was a great success once again. This was the largest dance ever as 1,043 tickets were sold for the dance.
8. Comments from the Public: None.
9. Old / New Business:
  - a. **Fireworks - Discussion on how to proceed with Community Fireworks:**
    - a. Paul Pirrone gave a presentation on the upcoming Summerfest event to be held on June 11-14<sup>th</sup> at the Civil Club & Parmelee Park and indicated that including the fireworks would be a great addition. Given the context of the site the fireworks show would use a smaller shell to control the height of the show and to reduce the fallout area. He noted that the entire fallout area is within the confines of the property.
    - b. Wilke & Dunn voiced concerns regarding site access & traffic control. Pirrone noted that the festival already has plans in place to provide a shuttle service from several designated satellite parking lots. All crowd control and safety regarding the fireworks show will be coordinated by the festival organizers.
    - c. Clements noted that this would provide a good opportunity to continue the fireworks without having to handle set-up and site coordination for a temporary venue. Summerfest has everything ready to go so there would be no logistical issues for the Park Board to deal with.
    - d. Wilke commented that this would provide a temporary solution with the school venue not being available this summer. Wilke feels that this will be positive exposure for the Park Board given the potential of a millage next Fall. Pirrone noted that the Park Board will receive full credit for sponsoring the fireworks show.

- e. Wilke commented that given the reduced venue size along with providing a smaller, scaled down fireworks show, he would recommend a reduced sponsorship contribution.
  - f. A motion was made by Goodridge to approve the Park Board sponsorship of the fireworks Summerfest at a cost of \$10,000 for the night of June 12<sup>th</sup>, seconded by Wilke (roll call vote: Goodridge-yes, Wilke-yes, Dunn-no). Motion carries 2-1.
  - g. Velliquette to contact Drew Espenshade at ACE Pyro, LLC to coordinate the date and adjusted cost.
  - h. Laurie to pursue donations for the Fireworks Show.
- b. Review, Amend, and Approve the 2020-2021 Park Board Budget:**
- a. The Preliminary Budget, along with itemized lists for the General Maintenance Fund & Capital Outlay Fund was presented by Wilke. A motion was made by Goodridge to approve and submit the budget, seconded by Dunn. (roll call vote, all ayes) Motion carries 3-0. (submitted budget report is attached)
- c. Bedford Business Association Trade Fair:**
- a. The Trade fair is scheduled for March 21 & 22, with set-up taking place on Friday, March 20<sup>th</sup>.
  - b. Carr Park & Wheeler Preserve Master Plans to be displayed (Wilke to provide easels)
  - c. A good opportunity to promote a potential millage, should the board choose to pursue one.
  - d. Park Board Sponsorship of Fireworks at the Summerfest Festival should be advertised.
- d. Baseball Contracts:**
- a. 3B Baseball: Goodridge noted that the new contract has been signed for 3B Baseball to continue play at White Park.
  - b. Bedford Select: Goodridge noted that the new contract has been signed. Bedford Select plays at Samaria Park.
  - c. SEM Pirates: Goodridge noted that the new contract has been signed. SEM Pirates play at Parmelee Park.
  - d. Goodridge noted that should the Board pursue a millage, that travel baseball would be a good entity to include on a committee to head up the effort. Ken Weaver was also mentioned as a potential candidate for such a position as well.
- e. Ansted Park:**
- a. A controlled burn was to take place in February, however, due to the weather this most likely will push into March. The Fire Department is on board to monitor the burn.
- f. Samaria Park:**
- a. Goodridge to follow up with Pat Thatcher to make sure chlorination has taken place.
  - b. Monroe County Health Department needs to schedule testing to make sure water can be used at the Community Building.
- g. White Park:**
- a. The pickle ball bench has been removed from the courts, however it is sitting outside the storage shed. Goodridge to contact 3B Baseball to put bench in shed for the winter.
- h. Parmelee Park: Nothing to report**

**i. Indian Creek Park:**

- a. Kathy Comstock seeks approval of park use for the “Compassion Food & Friends” 5K Run. She was unable to attend the meeting however the board did discuss the event. A motion was made by Dunn to approve use of the park & shelter on August 8<sup>th</sup>, from 7 a.m. to 2 p.m. for this event at no charge, seconded by Wilke, all ayes, motion approved.

**j. Carr’s Grove Park: Nothing to Report**

**k. Wheeler Preserve:**

- a. Goodridge noted that he would like to organize a photograph to be taken with Mr. Zaums and the Park Board. Goodridge to contact the Bedford Press.
- b. Pat Thatcher to deliver & place the monument stone at the park, weather depending.
- c. A mock-up of the new proposed park sign is to be presented to the Board at the next meeting on February 24<sup>th</sup>.

**10. Comments from the Public:**

- a. Paul Pirrone noted that the Park Board is welcome to address the crowd prior to the fireworks on June 13<sup>th</sup> as there will be a stage and PA system available. He also noted that the Park Board will be mentioned as the “Fireworks Sponsor” on all signage and promotional flyers.
- b. Paul Pirrone also informed the Park Board to make Pat Thatcher aware of any maintenance issues at the parks. Pat is more than willing to address any issues that he is made aware of.
- c. Vinnie Pirrone expressed interest in having a new Remote Control car track in the township. He enjoyed the track at White Park, which was eventually removed to provide additional parking.

**11. Commissioner’s Comments:**

- a. Clements noted that an official Ribbon-Cutting should be planned for the Wheeler Preserve Park.
- b. Wilke noted that the board needs to think about maps and flyers to be handed out at the BBA Trade Fair.

**12. Adjournment:** Motion to adjourn made by Dunn, seconded by Wilke, all ayes. Motion carried. Meeting was adjourned at 8:07 p.m. by Goodridge.

Respectfully submitted

Rusty A. Wilke, Secretary  
Bedford Township Park Board

**Bedford Township Park Commission  
Budget Request for 2020-21**

| <b>Account No.<br/>Revenues</b> | <b>Description</b>             | <b>2017/2018<br/>Approved</b> | <b>2019/2020<br/>Approved</b> | <b>Requested Budget<br/>2020-21</b> |
|---------------------------------|--------------------------------|-------------------------------|-------------------------------|-------------------------------------|
| 208-401-0000                    | property taxes -               | \$2,340.00                    | \$2,340.00                    | \$2,340.00                          |
| 208-566-0000                    | state grants                   |                               |                               |                                     |
| 208-587-0000                    | contrib. from Gen. Fund        | \$133,772.79                  | \$133,772.79                  | \$133,772.79                        |
| 208-587-0001                    | contributions-Wheeler Estate   |                               | \$60,000.00                   |                                     |
| 208-587-0002                    | contribution: metro fund       |                               |                               |                                     |
| 208-628-0000                    | miscellaneous                  |                               |                               |                                     |
| 208-655-0000                    | interest: savings              |                               |                               |                                     |
| 208-655-0001                    | interest: savings-improvements |                               |                               |                                     |
| 208-665-0002                    | interest-park land savings     |                               |                               |                                     |
| 208-667-0000                    | rental revenue                 | \$18,000.00                   | \$18,000.00                   | \$18,000.00                         |
| 208-677-0001                    | rental revenue - cell tower    | \$20,400.00                   | \$20,400.00                   | \$20,400.00                         |
| 208-673-0000                    | sale of fixed assets           |                               |                               |                                     |
| 208-675-0001                    | contributions: Carr Park       |                               |                               |                                     |
| 208-675-0002                    | contributions: fireworks       | \$4,500.00                    | \$4,500.00                    | \$6,000.00                          |
| 208-695-0000                    | fund balance appropriated      | \$40,000.00                   | \$40,000.00                   | \$40,000.00                         |
|                                 | Sale of Capital Assets (land)  |                               | \$40,000.00                   | \$40,000.00                         |
|                                 | <b>TOTAL REVENUES</b>          | \$219,012.79                  | \$319,012.79                  | \$260,512.79                        |

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|---------------------------------|----------------------------------|-------------------------------|-------------------------------|-------------------------------------|
| 208-701-0004                    | board fees                       | \$14,222.18                   | \$15,232.00                   | \$15,232.00                         |
| 208-705-0001                    | seasonal wages                   | \$9,881.66                    | \$7,500.00                    | \$11,500.00                         |
| 208-720-0000                    | fica                             | \$1,843.94                    | \$1,739.00                    | \$1,739.00                          |
| 208-721-0000                    | unemployment compensation        | \$4,100.00                    | \$4,100.00                    | \$4,100.00                          |
| 208-726-0000                    | office supplies                  | \$200.00                      | \$200.00                      | \$400.00                            |
| 208-728-0000                    | postage                          | \$125.00                      | \$125.00                      | \$125.00                            |
| 208-740-0000                    | operating supplies               | \$800.00                      | \$800.00                      | \$800.00                            |
| 208-802-0000                    | legal fees                       | \$750.00                      | \$1,500.00                    | \$2,500.00                          |
| 208-803-0000                    | engineering fees                 | \$750.00                      | \$7,000.00                    | \$7,000.00                          |
| 208-805-0000                    | contracted services              | \$7,000.00                    | \$7,000.00                    | \$7,000.00                          |
| 208-806-0001                    | janitorial svce:portable toilets | \$13,000.00                   | \$13,000.00                   | \$13,000.00                         |
| 208-806-0002                    | janitorial svce: carr            | \$3,500.00                    | \$3,500.00                    | \$3,500.00                          |
| 208-806-0003                    | janitorial svce: samaria         | \$2,000.00                    | \$2,000.00                    | \$2,000.00                          |
| 208-810-0000                    | insurance & bonds                | \$6,000.00                    | \$6,000.00                    | \$6,000.00                          |
| 208-860-0000                    | mileage                          | \$100.00                      | \$100.00                      | \$100.00                            |
| 208-871-0000                    | workmans comp                    | \$500.00                      | \$500.00                      | \$500.00                            |
| 208-875-0000                    | Property taxes                   | \$950.00                      | \$950.00                      | \$950.00                            |
| 208-880-0000                    | community promotions             | \$600.00                      | \$600.00                      | \$600.00                            |
| 208-881-0002                    | Community Days/Fireworks         | \$20,000.00                   | \$20,000.00                   | \$15,000.00                         |
| 208-885-0000                    | Community Ed                     | \$25,000.00                   | \$25,000.00                   | \$30,000.00                         |
| 208-900-0000                    | Legal Notices                    | \$250.00                      | \$250.00                      | \$250.00                            |

**Bedford Township Park Commission  
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| <b>Account No.<br/>Revenues</b> | <b>Description</b>       | <b>2017/2018<br/>Approved</b> | <b>2019/2020<br/>Approved</b> | <b>Requested Budget<br/>2020-21</b> |
|---------------------------------|--------------------------|-------------------------------|-------------------------------|-------------------------------------|
| 208-901-0000                    | printing/publications    | \$500.00                      | \$500.00                      | \$100.00                            |
| 208-921-0011                    | consumers-parmelee       | \$1,000.00                    | \$1,000.00                    | \$1,000.00                          |
| 208-921-0021                    | consumers-carr           | \$3,000.00                    | \$3,000.00                    | \$3,000.00                          |
| 208-921-0041                    | consumers-samaria        | \$1,000.00                    | \$1,000.00                    | \$1,000.00                          |
| 208-921-0051                    | consumers-white          | \$4,500.00                    | \$4,500.00                    | \$4,500.00                          |
| 208-922-0021                    | michigan gas-carr        | \$1,000.00                    | \$1,000.00                    | \$1,000.00                          |
| 208-922-0041                    | michigan gas-samaria     | \$1,000.00                    | \$1,000.00                    | \$1,000.00                          |
| 208-924-0021                    | sewer-carr               | \$220.00                      | \$220.00                      | \$220.00                            |
| 208-924-0041                    | sewer-samaria            | \$175.00                      | \$175.00                      | \$175.00                            |
| 208-924-0051                    | sewer-white              | \$330.00                      | \$330.00                      | \$330.00                            |
| 208-925-0011                    | water-parmelee           | \$170.00                      | \$170.00                      | \$170.00                            |
| 208-925-0021                    | water-carr               | \$330.00                      | \$330.00                      | \$330.00                            |
| 208-925-0051                    | water-white              | \$440.00                      | \$440.00                      | \$440.00                            |
| 208-929-0000                    | streetlights             | \$100.00                      | \$100.00                      | \$100.00                            |
| 208-930-0000                    | maint-general            | \$25,000.00                   | \$56,450.00                   | \$53,000.00                         |
| 208-935-0000                    | refuse collection        | \$7,000.00                    | \$7,000.00                    | \$7,000.00                          |
| 208-940-0000                    | equip. rental            | \$175.00                      | \$175.00                      | \$175.00                            |
| 208-955-0000                    | misc.                    | \$500.00                      | \$500.00                      | \$500.00                            |
| 208-957-0000                    | conf/workshops           | \$500.00                      | \$500.00                      | \$200.00                            |
| 208-958-0000                    | memberships/dues         | \$500.00                      | \$500.00                      | \$100.00                            |
| 208-970-0000                    | capital outlay           | \$28,500.00                   | \$68,000.00                   | \$70,000.00                         |
|                                 |                          |                               |                               |                                     |
|                                 |                          |                               |                               |                                     |
|                                 | <b>EXPENDITURE TOTAL</b> | \$187,512.78                  | \$263,986.00                  | \$266,636.00                        |
|                                 |                          |                               |                               |                                     |
|                                 |                          |                               | -\$55,026.79                  | \$6,123.21                          |



