

## PARK COMMISSION MEETING MINUTES

Bedford Township Hall  
8100 Jackman Road  
March 9, 2020 - 7:00 P.M.

Present: Sally Dunn, Carol Laurie, Rusty Wilke, Connie Velliquette (via teleconference)

Excused: Jerry Goodridge. Also Present: T.C. Clements, Nancy Crandell

1. Call to Order: Meeting was called to order at 7:00 pm. by Laurie, with the Pledge of Allegiance.
2. Approval of Agenda: Motion was made by Dunn, seconded by Wilke to approve the Parks Board agenda of the Park Board meeting, all ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn, seconded by Laurie to approve the Parks Board minutes for the February 24, 2020 Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: None.
5. Treasurer's Report: Expenses for period \$15,065.53. Motion to approve treasurer's report made by Dunn, seconded by Wilke. Roll Call: all ayes. Motion Carried.
6. Presentations: None.
7. Community Education:
  - a. Nancy Crandell reported that the Spring/Summer Community Ed booklet will be released in early April.
  - b. Crandell handed out the Ball Diamond Policy & Usage Permit. She has received several calls inquiring about the use of ball diamonds at various parks. Jerry Goodridge is to provide ball field schedules for travel teams under contract to Community Ed so they are aware of usage & availability of the different ball diamonds. (See Attached for current Policy & Permit forms)
  - c. Crandell would like to install signs stating that Ball Diamonds are reserved for Community Ed at the Indian Creek ballfields as use of these fields needs to be scheduled with C.E.
8. Comments from the Public: None.
9. Old / New Business:
  - a. **Fireworks:**
    - a. The deposit has been sent to Ace-Pyro, LLC. The other half of payment should be sent out at the end of May.
    - b. Goodridge to finalize the insurance papers for the fireworks event when he is back in town.
    - c. Velliquette would like to schedule a safety meeting to be held on-site at noon the day of the fireworks. The meeting is to include all emergency branches along with the Park Board and a representative of the Summerfest Festival. The Board will make Paul Pirrone aware of the meeting.
  - b. **Trade Fair:**
    - a. Dunn will have the Park Write-Up & Volunteer sheets for the booth.
    - b. Laurie will deliver the candy & candy bowl to Dunn prior to her leaving town.

- c. Dunn will bring the Carr's Grove & Wheeler Preserve Boards (Wilke will bring easels).
  - d. Wilke to look at adding Wheeler Preserve to the Park Map.
  - e. Goodridge & Wilke will plan on working the booth on Saturday. Laurie & Dunn will plan on working the booth on Sunday. Dunn & Goodridge will set up the booth on Friday night. Set-up is from 4 to 7. (Wilke will help if available)
  - f. The Green Initiative group would like to share the Park booth to display as well. There is concern over the size of the booth. If we can't get more room, then this may not be possible. Goodridge will check on this.
- c. **Ansted Park:**
- a. A prescribed burn is planned for early spring. Velliquette to coordinate with the Fire Department once it is dry enough to burn.
- d. **Samaria Park:**
- a. Goodridge to coordinate with the Monroe County Health Department with regard to regular testing of the well as required.
  - b. The proposed new sign for the Park is planned in next year's budget.
- e. **White Park:**
- a. The 3-B Baseball contract has yet to be signed. Goodridge is to meet with the organization upon his return to discuss contract and fence repair costs.
  - b. Basketball backboard – Laurie will check with Pat Thatcher on the status of replacing the broken backboard.
  - c. Playground Repairs – Laurie to check with Pat Thatcher on the status of purchasing the required equipment to repair play structures.
  - d. The Pickle Ball bench has been put in storage.
- f. **Parmelee Park:**
- a. Tara St.Aubin would like to use the shelter as part of the disc golf tournament to be held on May 23<sup>rd</sup>. The Board has no issues with allowing use of the shelter. Laurie will check on the availability for that date.
- g. **Indian Creek Park:**
- a. Pat Thatcher had indicated last year that he is planning to maintain the ball diamonds at Indian Creek. Laurie to double check with Pat Thatcher to make sure he is planning to provide field maintenance.
- h. **Carr's Grove Park:**
- a. Wilke received a call regarding the use of the ball diamond at Carr Park on a regular basis. Wilke referred the caller to Nancy Crandell as Community Ed is in charge of scheduling ball diamond use at the various parks.
- i. **Wheeler Preserve:**
- a. Velliquette confirmed with Graphic Signs that an "A" has been added to the sign design as discussed & approved at the last meeting.

10. Comments from the Public: None.

11. Commissioner's Comments:

- a. Clements indicated that Bedford High School (BHS) has interest in doing another home building project in the community, but is having trouble finding land. Might be some potential in the Park Commission partnering with BHS to provide land and potentially earn some revenue with the sale of the house. Kevin Vogel may be reaching out to the Board to discuss.

- b. Dunn to contact Mike Sprott regarding the status of the lot for sale at Mohawk Trail.
- c. Connie wished everyone good luck with the Trade Fair.
- d. Park Commission Budget meeting is scheduled for Thursday, March 12<sup>th</sup> at 6:00 pm in Room C. Laurie would like to assemble a handout with regard to proposed budget items.

12. Adjournment: Motion to adjourn made by Dunn, seconded by Wilke, all ayes. Motion carried. Meeting was adjourned at 7:46 p.m. by Laurie.

Respectfully submitted

Rusty A. Wilke, Secretary  
Bedford Township Park Board

## Bedford Township Ball Diamond Policy

**Policy:** Any Bedford Community organization and/or citizens can obtain a permit for use of a ball diamond in Bedford Township. The procedure is to apply at the Community Education office, where the availability will be checked and the permit granted. Individuals or groups will be issued an approved date, time, and location. Ball diamond permits will not be approved before March 15<sup>th</sup> for the current year.

**I. Games Only:** Any local team affiliated with an organized league requesting to reserve multiple dates for a ball diamond for games only. (Excluding teams affiliated with an approved exclusive use permit.)

1. Must have a Bedford resident on the team designated as the responsible permit holder.
2. Must turn in a copy of their league schedule when applying for the ball diamond permit.
3. Each team will be allowed to reserve up to 6 game nights per season.

**II. Practices Only:** Any local team affiliated with an organized league requesting a ball diamond for practices only. (Excluding teams affiliated with an approved exclusive use permit.)

1. Must have a Bedford resident on the team designated as the responsible permit holder.
2. Must complete a Field Permit and have it approved by the Community Education office with the league name, team name, contact info, and requested field time.
3. Permits will be approved for one night a week, Monday thru Friday between 5:30-7:00pm or 7:00-8:30pm. Saturdays are available for extended periods of time.
4. Additional practice days will follow the "individual, team, groups" policy.

**III. Individuals, Teams, Groups:** Any Individual, team, or group requesting a ball diamond for practices.

1. Must have a Bedford resident on the team designated as the responsible permit holder.
2. Must complete a Field Permit and have it approved by the Community Education office with the league name, team name, contact info, and requested field time.
3. Permits will be approved for one date at a time, Monday thru Friday between 5:30-7:00pm or 7:00-8:30pm. Saturdays are available for extended periods of time.
4. The team may apply for another date after the current date is used.

**IV. Exclusive Use Organizations:** Leagues supported by Bedford Park Commission. Teams from these organizations will follow Item III. "individual, team, or group policy" when requesting additional fields.

1. Bedford Community Education
2. 3B Baseball Organization

**Bedford Township Parks  
Ball Diamond Usage Permit**

**Park Regulations:**

- The authorized representative who signs the permit must be a Bedford resident at least 18 years of age, and must be present during the time requested.
- The permit holder accepts full responsibility for the orderly conduct of the persons who attend the function and for any damage to park property.
- Groups must stop using the diamond by the end time stated on permit.
- Please cancel permit if you no longer wish to use the diamond reserved.
- No gambling is permitted.
- Admittance fees are not permitted.
- Commercial demonstrations are prohibited.
- Intoxicating beverages are prohibited.
- No vehicles may be parked on the grass areas. Motorized vehicles are prohibited from play areas.
- Premises will be left in the same conditions as when reserved.
- Failure to abide by the rules and regulations of this agreement may result in denial of future permits for park use and/or appropriate legal action.

Park: \_\_\_\_\_ Diamond #: \_\_\_\_\_

Date: \_\_\_\_\_ Day of Week:    M    T    W    TH    F    Sat    Sun

Time Slot (M-F):    5:30-7:00pm    7:00-8:30pm    Sat/Sun Time Requested: \_\_\_\_\_

Team Name: \_\_\_\_\_ League Name: \_\_\_\_\_

Permit Holder Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

***I have read, understand and agree to the above terms of this permit.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Return To: Bedford Community Education \* 1623 W. Sterns Road \* Temperance, MI 48182 \* 743.850.6036  
or email completed form to [connie.mercier@mybedford.us](mailto:connie.mercier@mybedford.us)

Bedford Township Ball Diamond policy/permit modified and adopted by Bedford Park Commission March 14, 2011.