

PARK COMMISSION MEETING MINUTES

Bedford Township Hall

8100 Jackman Road

June 10, 2019 7:00 P.M.

Present: Jerry Goodridge, Chair, Sally Dunn, Carol Laurie, Connie Velliquette, Rusty Wilke.

Also Present: Nancy Crandell, TC Clements.

1. Call to Order: Meeting was called to order at 7:02 pm. by Chair Goodridge, followed by the Pledge of Allegiance.
2. Approval of the Agenda with changes: Motion was made by Velliquette, seconded by Laurie to approve a revised Parks Board agenda for the June 10, 2019 Park Board meeting, all ayes. Motion carried.
3. Approval of Minutes: Motion was made by Velliquette and seconded by Laurie to approve the Parks Board minutes of the May 13, 2019 Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: Laurie reported that she's received 36 – 42 donations for the fireworks totaling over \$6,000. Noted also that she and Velliquette attended a SEMACOG meeting.
5. Treasurer's Report: Wilke noted expenses for period totaling \$15,913.23 and includes receivables of \$4,960 from donations for the Fireworks and the Telecom Tower at Carr's Grove Park and electric use by 3B at White Park as reported. Motion to approve treasurer's report made by Wilke seconded by Velliquette. Roll Call: all ayes. Motion carried.
6. Presentations: **Danielle Laycock** presented her wooden bluebird house as part of her Bedford Public Schools National Honor Society service project. Upon approval, she will construct 3-4 houses with a hook to be installed at Ansted Park. Suggestion was made to put them on a 5-6' metal pole. Suggestion also that if there were more made, they could be placed at other parks. She will check with fellow students to ask for their help. Kathy Tuefel owns the property next to Wheeler Preserve and talked about the changing landscape and is looking forward to additional changes and upgrades as well as park maintenance to maintain the wildlife and indigenous plants.
7. Community Education: Crandell noted field issues from rainfall and thanked TJ Plock for help with the fields. She indicated that registrations are down causing some budget concerns. Crandell indicated that the bench was delivered and set at the Pickleball courts at White Park. An invoice was presented to the board for payment of the bench. Pickleball continues to grow and they held a successful mixer on May 17 with attendance from various clubs around NW Ohio.
8. Comments from the Public: none.
9. Old / New Business:
 - a. **Approval to Purchase Mulch for Playscapes at all Parks:** Velliquette noted quotes from Renewed Outdoors at \$2,730 and Miracle for \$2,750. She also had a third quote that was similar to the first two. Motion to accept 240 yards of fiber mulch from Miracle to be delivered to one point that will maintenance will transfer and lay by Velliquette, seconded by Laurie. All Ayes. Motion carried.
 - b. **Wheeler Preserve: a)** Motion to approve parking lot bid from Anderzack-Pitzen Construction (APC) parts one and two from the 2019-20 budget by Velliquette, seconded with a friendly amendment to exclude #12 – split rail fence. All Ayes. Approved. Motion to approve Mannik & Smith to oversee the parking lot construction for up to \$5,000 from the 2019-20 budget made by Velliquette, seconded by Laurie. All ayes. Approved. b) Motion by Velliquette to approve payment of \$4,000 to Perf-A-Lawn for tree cutting, seconded by Dunn. All Ayes. Approved.
 - c. **White Park:** Motion by Laurie for Bedford Fencing to repair and/or replace 3 areas of fencing at White Park by Bedford Fencing of \$9,429 with 50% of payment to be made by 3B Baseball. Seconded by Velliquette. All Ayes. Approved.

- d. **Discussion of Replacement/Repair of Park Equipment at all Parks:** Suggested repairs of the following: tire swing (White Park), Bongo Perch (White Park), Basketball Backboard (White Park), Climbing Tower (White Park), Latches for Handicap Swings (Carr, White and Samaria Parks) and Mulch (all Parks). Noted that the mulch was already approved. Motion to order three sets of latches at \$40 per set of three made by Laurie, seconded by Velliquette. Velliquette will get pricing for the remaining repairs for the next meeting. Suggestion was made to set up a capital equipment budget for maintenance going forward – this will coincide with the Township’s budgets.
- e. **Discussion of Park Information on Bedford Township Website:** Noted that the information on the site is old information and doesn’t reflect upgrades and repairs or the addition of Wheeler Preserve. Discussion for each member to update assigned Park(s) and get information to Nancy Ginn.
- f. **Fireworks:** Noted that everything is in place but still need volunteers for clean up at 8:00 am on Saturday morning. Crandell will get scout troop names to Velliquette to make outreach. Safety meeting set for 12:00 pm on June 21 at the high school with fire, police, school facilities director. The Veterans Association has requested a booth to hand out flags. Laurie will check with VA about any costs/donations and set them up at the entrance to the stadium. Noted that crew should walk grounds after to pick up any discarded flags. Stadium concession stand will be open and good with food trucks. Velliquette noted that there are 15 signs ready to be placed around the Township promoting the Fireworks. Add a Facebook event and talk about the food trucks.
- g. **Bedford Blast Baseball:** Due to drainage issues this spring, they are requesting to move to Carr’s Grove.
- h. **Ansted Park:** Noted that planting hasn’t been done due to the wet grounds. Dunn discussed the addition of a Dog Park and subsequent discussions with Glass City and Middlegrounds Dog Parks. Suggestion made to have them come in and make a presentation. Dunn will set it up with one or both groups.
- i. **Samaria Park:** Dunn meeting on Tuesday with Health Department for water samples. Park looks good.
- j. **Parmalee Park:** Need to put final pieces together on the Skate Park. It’s still locked/closed – Goodridge will get it prioritized to finish ramp and get it open. Tree by the fence needs to be removed.
- k. **Indian Creek:** Received complaints on the state of the parking lot. The lot is managed by the schools and is the bond phase to be fixed.
- l. **Carr’s Grove Park:** Wilke noted that the exercise equipment is old and needs to be removed.
- m. **Park Permits:** Laurie suggested changes in #4,8 and 14 on the current permit form and add a discount for service, vets, employees and retirees. Discussion tabled until next meeting when Laurie will present form with noted changes detailing prior approvals, refusals if not aligned or in conflict with parks’ objectives or functions and plan for use.

10. Comments from the Public: none.

11. Commissioner’s Comments: T.C. stated thanks for the beautification committee that is now disbanding and suggested that they possess a lot of knowledge and expertise and could be a great resource for the Parks. Carole inquired about soloist and guard ceremonies for the fireworks – will be the same as last year. Jerry stated that he signed the Wheeler Preserve contract and that ACP will use Wheeler Preserve for staging area for equipment and that they will restore the area if there are any issues once parking is completed.

12. Adjournment: Motion to adjourn made by Velliquette, seconded by Laurie all ayes. Motion carried. Meeting was adjourned at 8:30 p.m. by Goodridge.

Respectfully submitted

Nancy Crandell